



# MISSISSIPPI REAL ESTATE APPRAISAL BOARD

Robert E. Lee Building Suite 502  
239 North Lamar St., Jackson, MS 39201

Phone: (601) 359-5440 - office  
[www.mab.ms.gov](http://www.mab.ms.gov)

**FEE - \$250.00**

## TEMPORARY LICENSE/CERTIFICATION PRIVILEGE NON-RESIDENT REAL ESTATE APPRAISER (Type or Print in Ink)

A real estate appraiser from a state other than Mississippi who is licensed, or state certified by the appraiser licensing or certifying agency in such state may apply to receive temporary licensing or certification privileges in Mississippi by application to the Mississippi Real Estate Appraiser Licensing and Certification Board.

**1. TEMPORARY LICENSE APPLICATION FOR INDIVIDUAL LICENSED/STATE CERTIFIED IN ANOTHER STATE:**

<u>Type of License Held</u>	<u>License/Certification Number</u>	<u>State</u>
<input type="checkbox"/> Licensed R.E. Appraiser	_____	_____
<input type="checkbox"/> State Certified Residential Appraiser	_____	_____
<input type="checkbox"/> State Certified General Appraiser	_____	_____

**2. NAME OF APPLICANT** Mr. \_\_ Ms. \_\_ Mrs. \_\_\_\_\_  
(First) (Middle) (Last)

**3. EMAIL ADDRESS** \_\_\_\_\_

**4. RESIDENCE ADDRESS**  
\_\_\_\_\_  
(Street) (City/State) (Zip Code)

**5. BUSINESS ADDRESS**  
\_\_\_\_\_  
(Street) (City/State) (Zip Code)

**6. DRIVER'S LICENSE #** \_\_\_\_\_ **S. S. N. #** \_\_\_\_\_

**CAR TAG #** \_\_\_\_\_ **COUNTY** \_\_\_\_\_

**BUSINESS TEL.# ( )** \_\_\_\_\_ **HOME TEL.# ( )** \_\_\_\_\_

**FAX# ( )** \_\_\_\_\_ **DATE OF BIRTH** \_\_\_\_\_

**PLACE OF BIRTH** \_\_\_\_\_

**7.a.** Has any professional license ever held by you been revoked or suspended in this or any other state?

Yes (If answer is "Yes" furnish statement of details on separate sheet)  No

**7.b.** Have you ever been convicted of any criminal offenses?

Yes (If "Yes" furnish details and whether misdemeanor or felony)  No

8. A detailed description of the appraisal assignment(s) to be performed, which shall include identification of the specific property(s) to be appraised, and the estimated start and end date is as follows (Use additional sheets for description if necessary):
- |       |                  |                |
|-------|------------------|----------------|
| _____ | Start Date _____ | End Date _____ |
| _____ | Start Date _____ | End Date _____ |
| _____ | Start Date _____ | End Date _____ |
| _____ | Start Date _____ | End Date _____ |

**NOTE: An engagement letter must be provided with the application**

9. The name(s) and license number(s) of the person(s) – if any – assisting with the appraisal assignment(s) not signing the appraisal certification. (7 & 8 apply to the assistant) The appraiser issued this Temporary License is 100% liable for violations committed by their assistant that does not sign the certification.
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

10. Are the assignments listed in #8 Federally Related Transactions (FRT)?      [ ] Yes      [ ] No

**Limitation and Requirements for the privilege are as follows:**

- Each appraisal assignment listed in this application will require a temporary license and no more than two (2) temporary licenses will be granted in a twelve (12) month period.
- Licensing and Certification privileges shall expire six (6) months from the date of issuance or upon expiration of the home state license/certification, whichever shall occur first. A sixty (60) day extension to the temporary licensing and certification privilege may be granted upon the board’s receipt of a written request detailing the reasons for the extension. The validity of the temporary license shall end when the assignment(s) is completed or at the end of the six (6) month period (including any extension period), whichever occurs first.
- A person granted temporary licensing/certification privileges shall not advertise or otherwise hold themselves out as being licensed or certified by the State of Mississippi and **must place their Temporary License Number adjacent to their signature in the appraisal report.**

**Violations:**

The Board shall submit to the appraiser licensing or certifying agency for the Temporary Licensee’s resident state any verified complaint filed against the Temporary Licensee alleging that the Temporary Licensee has engaged in conduct that violates the Mississippi Real Estate Appraiser Licensing and Certification Act and its Rules and Regulations in the performance of Real Estate Appraisals in Mississippi.

Privileges granted by Rule 6 pursuant to this application cannot be greater than the privileges granted by law/regulation in the state where the applicant is licensed.

**AFFIDAVIT**

The undersigned, in making this application to the Mississippi Real Estate Appraisal Board for Temporary Licensing/Certification Privileges to carry on the business of appraising real estate under the provisions of the Mississippi Real Estate Appraiser Licensing and Certification Act swears (or affirms) that he or she has read and is thoroughly familiar with the provisions of the aforementioned act and Rules and Regulations issued by the Board, and agrees to comply fully with them. The undersigned further swears (or affirms) that all of the information given in this application is true and correct to the best of his or her knowledge and belief. It is understood that any omissions, inaccuracies or failure to make full disclosure may be deemed sufficient reason to deny permission for temporary licensing/certification privileges in Mississippi or sufficient reason to suspend or revoke such privilege issued by the Board. Under Section 73-34-47 all records kept in the office of the Board are a matter of public record, therefore, this application and other information submitted to the Board may be reviewed by members of the general public under reasonable rules and regulations as shall be prescribed by the Board. I further authorize any financial institutions, educational institutions, or any other agencies, public or private, federal or state, to release any information contained in their files to the Mississippi Real Estate Appraisal Board. I further furnish my irrevocable consent that service of process in any action against me arising out of my appraisal activity in Mississippi may be perfected by delivery of the process on the Chief Executive Officer of the Board. The consent stipulates that the service of process or pleading shall be taken in all courts to be valid and binding as if personal service had been made upon me within the State of Mississippi. I also consent to have any hearing conducted by the Board pursuant to Section 73-34-41 and 73-34-5, Mississippi Code of 1972 Annotated, at a place designated by the Board.

By affixing my signature hereto, I do consent to the above requirements.

\_\_\_\_\_  
Signature of Applicant

Subscribed and sworn to before me this date

\_\_\_\_\_

\_\_\_\_\_  
(Notary Public) (County) (State)

# PLEDGE/CERTIFICATION

I \_\_\_\_\_, pursuant to Section 13 and 37 of the  
(Print Name)

Miss. Real Estate Appraiser Licensing and Certification Act of 1990 (Act), pledge to comply with the Uniform Standards of Professional Appraisal Practice and generally accepted ethical rules to be observed by a licensed/certified real estate appraiser as directed by the Appraisal Subcommittee of the Federal Financial Institutions Examination Council and Appraisal Standards Board/Appraiser Qualifications Board of the Appraisal Foundation. I understand that after a public hearing, the Miss. Appraisal Board (Board) may make such modifications in excess of those standards and ethical rules, as the Board deems appropriate for Mississippi.

I also certify that I have read the Act and the Rules/Regulations established by the Board and understand the types of misconduct, as set forth in the Act and Rules/Regulations, for which disciplinary proceedings may be initiated against me as a licensed/certified appraiser. Further, I acknowledge my requirement to disclose, at renewal of my license, any adverse decision (civil or criminal) in which I was a Defendant, in accordance with M. C. A. §§ 73-34-14 and 35.

\_\_\_\_\_  
(Signature)

Subscribed and sworn to before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

-- SEAL --

\_\_\_\_\_  
(NOTARY PUBLIC)

\_\_\_\_\_  
(COUNTY)

\_\_\_\_\_  
(STATE)

**IMPORTANT NOTE:** Advise us below if your office or residence address or telephone number (office or residence) has changed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **RULE 6**

### **TEMPORARY LICENSING/CERTIFICATION PRIVILEGES**

A real estate appraiser from a state other than Mississippi who is licensed or certified by the appraiser licensing or certifying agency in such state may apply to receive temporary licensing or certification privileges in Mississippi by filing with the Mississippi Real Estate Licensing Board. A notarized application on a form prescribed by the Board for such purpose which shall set forth and include the following:

1. Applicant's name, address, social security number and such other information as may be necessary to identify the applicant.
2. The estimated amount of time required to perform the appraisal.
3. A copy of the engagement letter must be provided with the application.
4. An irrevocable consent that service of process in any action against the applicant arising out of the applicant's appraisal activities in Mississippi may be made by delivery of the process on the Chief Executive Officer of the Board; and
5. Such other information as may be necessary to determine the applicant's eligibility for temporary appraiser licensing or certification privileges in Mississippi.

Limitations and requirements for this privilege are as follows:

1. Licensing and certification privileges shall expire six (6) months from date of issuance of the temporary certificate.
2. Each applicant is limited to two (2) temporary certificates issued in a twelve (12) month period.
3. Persons granted temporary licensing/certification privileges shall not advertise or otherwise hold themselves out as being licensed or certified by the State of Mississippi.

The Board shall refer to the appraiser licensing or certifying agency in the registrant's resident state any verified complaint filed against the registrant alleging that the registrant has engaged in conduct violative of the Mississippi Real Estate Appraiser Licensing and Certification Act and its Rule and Regulations and in the performance of real estate appraisals in Mississippi.

Please mail all documents to 239 N. Lamar St., Suite 502, Jackson, MS. 39201 address for quicker processing of your temporary permit please send via FedEx. **Be sure to include a copy of the engagement letter and the time frame to which it will take you to complete the assignment.**

**We typically process applications within 24 hours of receipt.**