

## TRAINEE

Trainee's must renew every year and provide MAB on an annual basis fourteen (14) hours of Continuing Education to include a seven (7) hour National USPAP Update course every 2nd renewal. {MAB 11.7 (1)}

Education can be e-mailed to [info@mab.ms.gov](mailto:info@mab.ms.gov)

NOTE: If no CE is provided to the Board by expiration date, Trainee will automatically be placed inactive and will not be allowed to gain any experience hours while inactive until such time CE has been provided to MAB.

A pocket card will be issued with an updated expiration date.

### **\*\*\*THERE IS NO FEE TO RENEW A TRAINEE CERTIFICATE\*\*\***

**There is no test for Trainee's to obtain a certificate to start  
gaining experience hours.**

Trainees can perform any appraisal process except determining the market value of the subject property and choosing the comparables ultimately used within the report. Trainees can find comparables and perform the verification process, but the Supervisor must ultimately determine which comparables are applicable and concluded the market value of each assignment. In the beginning stages of a trainee's experience hours, the supervisor must accompany the trainee until the supervisor determines whether a trainee is competent enough to perform the inspection on their own. {Rule 11.6 (2)(b)}

It is the supervisor's discretion if they want to continue all inspections or if they determine the trainee is competent enough to do them on their own.

- a) Trainees are to be stated on an addendum with their name, trainee number and task performed as well as being stated on the certification page with only the name and number as providing appraisal assistance in order to gain the experience hours to upgrade.
- b) Trainee's CANNOT SIGN an appraisal report. However, Trainees can sign reports ONLY when the client has required the trainee to sign. This must be clearly stated on the engagement letter and kept in the work file.
- c) Rule 11.6 (2)(a) Supervisor accepts all responsibility for the appraisal by signing and Certifying the report complies with USPAP and verifying and documenting the hours the Appraiser Trainee spent providing the appraisal assistance.

National Testing: \*\*See License/Certified Appraiser Information for Testing requirements\*\*

**ALL TRAINEE'S MUST COMPLY WITH THE COMPETENCY RULE OF USPAP FOR ALL ASSIGNMENTS.**

Supervisors are allowed only three (3) trainees at any one time (RPAQC – pg 15 D)

- Trainees are allowed more than one Supervisors at a time during their experience training (RPAQC – pg 15 D)
- Supervisors must provide access to all records for the trainee; (MAB Rule 11.3)